



Borrower/Grantee:		Operating Company:	
ECDD #:	FTI #:	OH Charter #:	
Loan Amount:		Current Jobs at Project Site:	
Project Site City:		Project Site County:	

Please refer to your executed loan agreement

Please mark all that apply

- 166 Direct Loan
- 412 (Rapid Outreach) Grant
- 629 (Roadwork) Grant
- 677 (Contingency Fund) Grant
- Business Incentive Grant
- Community Reinvestment Area Agreement
- Enterprise Zone Agreement
- Enterprise Zone Tier II Tax Certificates
- Image Grant
- Innovation Ohio Loan
- Job Creation Tax Credit
- Job Retention Tax Credit
- Legacy Grant
- Logistics & Distribution Stimulus Loan
- Ohio Enterprise Bond Loan
- Ohio Workforce Guarantee Agreement
- Research & Development Investment Loan
- Rural Development Initiative Grant
- Rural Industrial Park Loan
- Urban Redevelopment Loan
- Workforce Training Grant

Description of the Requested Change:	
Justification for Change:	
Requested change to be effective as of:	(please allow 30 business days, minimum, for processing).

Complete only if requesting to: Assign, Transfer, Change a name or Add a Borrower/Grantee to/from the original Borrower(s)

Legal Name of Proposed New Borrower/Grantee:	
FTI #:	Ohio Charter Number:
CAT Tax Number:	Company Type: <small>(c-corp, s-corp, etc.)</small>
NAICS:	

All communication for current Borrower/Grantee and/or proposed new Borrower/Grantee should be sent to (Notice Contact):

Contact Name:		Phone:	
Title:		Fax:	
Address:		Email Address:	
City:	State:	Zip:	

Are there any other significant changes to the project? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, what?

Please submit this form accompanied by the following:

- ❑ \$300 Amendment Fee made payable to “Treasurer, state of Ohio” with “Borrower/Grantee Name, Incentive Name and Loan Amendment Fee” in the subject line or in the case of adding grantees, projects approved after October 17, 2009 must remit a servicing fee equal to \$400 x the total term of the agreement per added grantee subject: JCTC Servicing Fee
- ❑ Most recent Financial Statements (annual & interim)
- ❑ Tax Disclosure Form (found at <http://www.odod.state.oh.us/EDD/jctc/> in the forms section), if requesting to assign, transfer, change a name or add a borrower
- ❑ Evidence confirming the merger or acquisition, if requesting to assign, transfer, change a name or add a borrower

Please fill out all boxes indicated, print form and mail to:
Ohio Development Services Agency
Office of Strategic Business Investment
77 S. High Street, 28th Floor
Columbus, OH 43215-6130

With any questions, please contact:

Veronica McDaniel, Financial Incentives
Veronica.McDaniel@development.ohio.gov

Edward King, Manager, Grants
Edward.King@development.ohio.gov

John Werkman, Manager, Tax Incentives
John.Werkman@development.ohio.gov